

Oak Hollow Homeowners Association, Inc.  
Board of Directors Meeting Minutes

Date: 15 November 2017

Call to Order: 5:01 P.M. by: John Nasby

Board Members Present:     ☒ John Nasby, President  
                                     ☒ Russell Case, Secretary

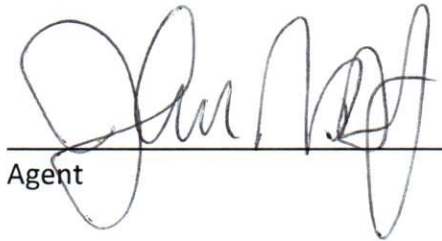
Quorum: In accordance with the Bylaws of Oak Hollow Homeowners Association, Inc., Article III, Section 3: "In the event of the resignation or removal of a director, his/her successor shall be selected by the remaining members of the Board and shall serve for the unexpired term of his predecessor."

Proof of Notice: ☒ Yes, ☐ No

Oak Hollow Homeowners Association, Inc.  
Proof of Notice

The undersigned agent of the Oak Hollow Homeowners Association, Inc. states that notice of the 11.15.17 (date) meeting of the BOD (members, BOD) was noticed by posting (posting, mailing, etc.).

Under the penalties of Perjury, I declare that I have read the foregoing and the facts stated in it are true.

  
Agent

11.15.17  
Date Signed

Oak Hollow Homeowners Association, Inc.  
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New Business:

1. Effective 2 November 2017, Board member Andrew Hosler resigned. In accordance with the Bylaws of the Oak Hollow Homeowners Association, Inc., the remaining board members appoint Luis Castillo, who has accepted, to serve as Vice President and Treasurer for the remainder of the term.

Approve	Reject	Abstain	Director
✓			John Nasby, President
✓			Russell Case, Secretary

Oak Hollow Homeowners Association, Inc.  
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2. Approve the minutes of the 5 September 2017, 12 October 2017, and 2 November 2017 Board of Directors meeting.

Approve	Reject	Abstain	Director
✓			John Nasby, President
✓			Luis Castillo, Vice President and Treasurer
✓			Russell Case, Secretary

*All board decisions requiring a vote must be recorded in the minutes (Florida Statutes 720.303(3)).*

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3. According to our Bylaws, Article IV, Section 1, the Board of Directors are supposed to appoint a nominating committee of at least two Members who shall convey to the Membership that an election is to be held and afford any Member the opportunity to place their names for nomination. This has never happened in the past. Propose that we adopt the process of notifying Members through the Annual Membership Meeting Notice that an election will be held for the 2018 Board of Directors.

Approve	Reject	Abstain	Director
✓			John Nasby, President
✓			Luis Castillo, Vice President and Treasurer
✓			Russell Case, Secretary

Notes:

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4. We have received an offer of \$10,000 from Luis Castillo for purchase of the common lot. Propose that we provisionally accept the offer and request our HOA attorney handle the sale and closing of the transaction. The first step will be to prepare a contract for sale and purchase to be prepared by Barbara Stage, Esq. and submitted to Luis Castillo for signature.

Approve	Reject	Abstain	Director
✓			John Nasby, President
		✓	Luis Castillo, Vice President and Treasurer
✓			Russell Case, Secretary

Notes:

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5. We must establish and approve a budget prior to the end of November 2017 so that notices can be sent out giving members 30 days' notice prior to the due date and giving them and additional 30 days until the annual assessment becomes past due and subject to further action. We must also provide 14 days' notice prior to the meeting by mailing notices. Propose that we schedule both the Board meeting and membership meeting for Thursday, 30 November 2017 in order to meet these timelines.

Approve	Reject	Abstain	Director
✓			John Nasby, President
✓			Luis Castillo, Vice President and Treasurer
✓			Russell Case, Secretary

Notes: The next Board and Membership meeting will be held on 4 December 2017 at 7:00 P.M. The Board meeting will be held first in order to get the budget done so that it can be presented at the membership meeting.

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6. The Covenants and Restrictions as well as the Bylaws are to be discussed and edited. Propose to accept comments for the attending membership, incorporate the edits, and continue the development process.

Approve	Reject	Abstain	Director
			John Nasby, President
			Luis Castillo, Vice President and Treasurer
			Russell Case, Secretary

Notes: Move this item to next meeting.

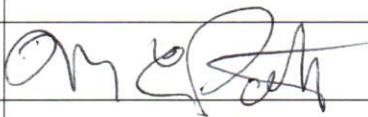
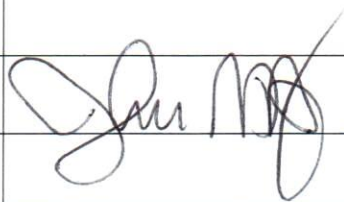
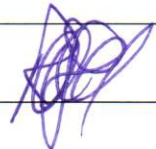
Adjournment: 5:22 P.M.



Oak Hollow Homeowners Association, Inc.  
Meeting Sign-In Sheet

Meeting Type: ☐ Membership Meeting ☒ Board of Directors Meeting

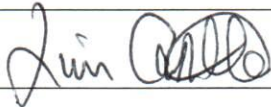
Meeting Date: 15 November 2017

Lot	Last Name	Signature
1	Potter	
2	Rodd	
3	Kimrey	
4	Nasby	
5	Poling	
6	Daniel	
7	Case	
8	Gonsalves	
9	Bosley	
10	Hosler/White	
11	Kuhns	
12	Thomas	
13	Green	
14	Sloan	
15	Roggio/Yuasa	
16	Herman	

Oak Hollow Homeowners Association, Inc.  
Meeting Sign-In Sheet

Meeting Type: ☐ Membership Meeting ☒ Board of Directors Meeting

Meeting Date: 15 November 2017

Lot	Last Name	Signature
17	Williams	
18	Castillo	
19	Worth	
21	Winters	
22	Wolfe	
23	Colangelo	
24	Schmitz	
25	Markey	
26	Weighill	